



Broughton Primary School
Broughton Road
Edinburgh
EH7 4LD
Tel: 0131 556 7028

Email: admin@broughton-pri.edin.sch.uk
Website: www.broughtonprimary.org
Head Teacher: Ms Maria Gowans

Dear Parent / Carer,

We are currently reviewing the **Health Care Plans** in school.

If your child has a **significant medical condition** that needs to be monitored by school staff or requires school staff to administer medication on a regular basis or in an emergency (e.g. epi pen), please contact the school as soon as possible to make an appointment with myself in order to complete a Health Care Plan. This should take no longer than 20 minutes or so.

If you already have a health care plan in place for your child, you will be contacted shortly to make an appointment to review that plan. If you have already contacted the school this year and completed a form there is no need to make another appointment.

If your child has **asthma** and requires medication in the form of an inhaler, please ensure that you complete and return the tear off slip below. We will then forward a new medication form for this session (2019-20) which should be completed and returned with **two** new inhalers for use (if not already in school). Ideally we should have two inhalers; one to be kept with your child at all times, one to be stored in the office.

Yours sincerely,

Samantha Rushforth
Depute Head Teacher

Name of child: _____ Class: _____

- ☐ I would like an appointment to discuss / review a Health Care Plan
- ☐ My child uses an inhaler at home only.
- ☐ My child uses an inhaler at school and at home.
- ☐ My child uses an inhaler in school and self-administers.

Signed: _____