



Broughton Primary School
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Head Teacher: Ms Maria Gowans

Dear Parents/Carers,

Returning to Broughton in August 2020

As you will be aware the First Minister last week announced the re-opening of schools for all children. The 2020-2021 school session will start on Monday 10th August for staff and we will be preparing to welcome our children back from Wednesday 12th August 2020.

We are delighted to be able to welcome our children back to school and want to make sure they feel safe and secure with the changes that will be in place to reduce the transmission of COVID 19. Therefore, the return to school will be phased over three days from Wednesday 12th August to allow our children, parents and staff to become familiar with the changes at the school. This means that not all our children will return on the same day. To support the management of the phased return, and enable our families to plan around the start of the school session, we are grouping the children according to their surname. Please see the following for details of your child's return to school. **Please note that this does not apply to children coming into primary one.** There is a separate letter giving information on their first few days.

Child's surname begins	Wednesday 12 August	Thursday 13 August	Friday 14 August
A - L NOT for P5B or LCs	<i>Start back and attend full day</i>	Do not attend	<i>All attend full morning</i>
M-Z	Do not attend	<i>Start back and attend full day</i>	<i>Attend full morning</i>
Primary 5B only A -H	<i>Start back and attend full day</i>	Do not attend	<i>Attend full morning</i>
Primary 5B only I - Z	Do not attend	<i>Start back and attend full day</i>	<i>Attend full morning</i>
Language Classes	OWN ARRANGEMENTS	OWN ARRANGEMENTS	<i>Attend full morning</i>

Staggered start and finish times

In order to ensure there are not too many classes entering the building at one time we are changing the start and finish time of the school day for primary 1 and 2 children.

Please see the table below for all start and finish times -

Stage	Arrival and dismissal point	Start time	Finish time
Primary 1 & 2	Front playground	9am	2.55pm
Primary 3	Front playground	8.50	3.15
Primary 4 - 7	Lower playground	8.50	3.15

Language Class times will remain as before.

What you need to know

Physical distancing - Physical distancing between adults and between adults and children from different families must be observed. This means normal access into the school for parent and carers will be severely restricted to maintain the safety of everyone.

Drop off and pick up

Parents are not permitted to come into the building unless by previous arrangement and ideally should not be entering the playground. For younger children this might need to be relaxed initially until your child is familiar with where they line up. **Parents are discouraged from standing with their child in the line as this would mean they are not socially distanced from other children.**

If you need to discuss arrangements about the dropping off and collecting of your child, please email us.

Primary 3 should be dropped off at the front gate for 8.50 and can be collected from the front playground at 3.15. They should then leave by the front gate.

Primary 1 and 2 should be dropped off at the front gate for 9am and can be collected from the front playground at 2.55. They should then leave by the front gate.

Primary 4-7 should be dropped off at either the back gate or the gate on McDonald Road for 8.50. Children who require to be collected should be collected from the back playground **but parents must ensure they are socially distanced from other parents and children.** It may be we alter these arrangements should we find it's too busy.

Hygiene arrangements – We will continue to encourage regular handwashing when children are in school and hand sanitisers will be widely available throughout the building. Enhanced cleaning will take place daily.

Uniform – It is recommended that your child wears clothing that can be washed frequently and blazers or any items which require dry cleaning should not be worn to school. Ideally school uniform should be worn. **Please ensure all items are named.**

P.E. – information will be given in the coming days about arrangements for P.E.

Lunch Arrangements – All school meals will be cold and distributed to children's classrooms. Wherever possible children will eat lunch in the playground however if this is not possible they will eat in their classroom. This will be the same for children who bring a packed lunch. Children can bring a named packed lunch box and a named water bottle.

Breakfast Club – Breakfast Club will not open **until the week commencing 17th August** and it might be that due to space restrictions, we need to reduce numbers. We will let you know as soon as possible what the arrangements are. It will continue to operate from 8am.

We recognise that the sudden and unprecedented changes that have taken place since the end of March will have had an impact on our children and they may be feeling uncertain about the return to school. I want to reassure you that staff fully appreciate the anxieties that children may have about the return, and we will welcome and support everyone to make the transition back to school a positive experience.

I look forward to seeing you all next week.

Yours sincerely,

Maria Gowans
Head Teacher

