

# Broughton Primary School Parent Council Meeting

Wednesday 24 March 2021

## Minutes

### 1. Introductions and Apologies

Attendance:		Apologies:
Maria Gowans (Head Teacher) Sam Rushforth (Deputy Head Teacher) David Borthwick (Principal Teacher) William Richardson (teacher) Lisa Bradley (teacher) Sarah Evans (teacher)  <b>Guests:</b> Elaine Watson (City of Edinburgh Council - Learning Estates) Robbie Crockatt (City of Edinburgh Council - Learning Estates)	Rachel Blythe (Meeting Chair) Naomi Sandilands (Secretary) Bence Solymar (treasurer) Sandra Bagnall Pauline Oh Sandra Rathjen Anne Hay Laxman Raman Chris Knowles Matt Boyles Mustafa Azam Shazia Azam Catherine Logie	Jennifer Longstaff

**2. Minutes of last meeting** – (Minutes of the meeting of 27 January 2021). These will be agreed separately.

### 3. Bowling Greens development update - new early years, housing and school greenspace - City of Edinburgh Council reps from Learning Estate Planning - Robbie Crockatt and Elaine Watson

- Planning application under consideration and likely to be taken to the 18 May or 12 June Development Management Sub-Committee. If approved, construction can start in Sept/October 2021.
- Project team are erecting a fence on Monday 29 March to help keep area more secure. Demolition of the clubhouse to start at the end of April and will address the fly tipping and re-filling holes in the grass. Still to get back on the planters, apple trees and other trees, which do not need to be lost. This will make the whole site safe and secure for the school to make full use of the greens in the short term (end of April to Sept/Oct)
- Engaging in 2-stage tender - appointed contractor will go through technical designs and construction phases and will seek advice from them on retaining the planters, apple trees, and other trees, which do not need to be lost.
- If approved, anticipate construction to be complete Dec 2022 with Jan 2023 first intake of pupils, leaving the existing nursery and three classrooms available for school use.
- The Local Development Plan Action Programme identifies extra classrooms in the Drummond cluster area but no decisions or discussions yet on the use of the nursery classrooms.
- Parking question - will there be a designated park and stride location for car parking/drop-off? No, the school's existing travel plan will be reviewed. The proposed lay-by is not intended for drop off but for servicing and emergencies and deliveries only. No entitlement for staff parking.

Staff cycle parking is part of the building and shower room in the new nursery too to encourage active travel.

- Question on the proposed location of the toilets for bowling green school use so pupils can use without supervision: Project team worked with school and BASC and a toilet was added 20m from gates, access straight from the paths of the bowling green.

#### **4. Head Teacher's Report - Maria Gowans**

**This term's** focus has been settling back into class, and focus on literature, numeracy, and health and wellbeing. Staff working to identify gaps in learning during lockdowns with ongoing assessments being carried out.

Outdoor PE continues, and instrumental lessons are starting but via Teams.

Breakfast club reopened to all those who attended before. BASC opened as before with 3 bubbles.

All staff have a Lateral Flow Test 2 per week.

**Next term** - indoor PE in gym hall will resume and swimming programme also to resume, but yet to find out the details. After-school activities/active school arrangement are still to be confirmed.

P7 leaving event hope that the outdoor BBQ planned can go ahead, and are planning a school-wide EMF marathon event - Mel Bertram is contacting the football club to use the Craigroyston playing fields at St Mark's park for the event, probably by year group. Will depend on government/council guidance if parent helpers can get involved. *Sandra Bagnall can promote the event with her EMF mailing list, and has 100 t-shirts that can be used on the day for those registered for EMF.*

Transition events for P7 likely to be online activities, likewise the Edinburgh Teddy Project shared book for P1 transition.

P1 intake for 2021-22 have 65 registered, but some of these will go to other schools. Primary 1 classes in Scotland are capped at 25 pupils. Will require a third teacher if numbers remain high.

School councillors allocated for 10-12 year olds across all 3 cluster primary schools. Focus on P7s who benefit from one to one counselling. Referral notice TBC.

Epic Day Out 3 June – City of Edinburgh Council offer for all P7s across all schools for a whole day outdoor experience at Bonaly scout centre in lieu of Lagganlia. Lucky to get a date this side of the summer. School can assist to subsidise costs. Cost of £38 doesn't include the transport cost.

*Parent Council willing to pay for the Bonaly bus as it is comparable to the Lagganlia bus that is paid for annually out of PC funds.*

Parents are also planning a P7 leavers event at Bridge8 Hub costing £20. Suggestions to use a cross-subsidy/'pay it forward' to assist those who would struggle to pay for this on top of £38 for Epic Day Out, also generous offer to use left over £60 from last year's leavers party that didn't go ahead.

## 5. Other questions

School photographer - still no mention of people allowed into the school premises, so unlikely, but still waiting to find out. Potential for EMF photographer at the event if parents are allowed to help on the day.

Catch up sessions - no out of school sessions. There is a "closing the gap" teacher supporting first level p1-3 providing additional support to identified pupils.

School ground improvements- Broughton Decides and Outdoor Play and Learning (OPAL) <https://outdoorplayandlearning.org.uk/> - Lisa and Maria met OPAL in October 2020 and they were going to get them to come in to do the outstanding 2 sessions. But not in the school's development plan at the time. It would be a big project and at the moment is not a priority. Priorities remain curriculum based. Broughton Decides allocated £3k for playground equipment. This would not have bought much and would leave ongoing maintenance costs. Repairs done in January to the school (eg soft surfacing) also has ongoing maintenance costs to be met by the school's budget. Options could be for more equipment for lose parts, not fixed, or painting the front playground surface.

## 6. Treasurer's Report &

### 7. Cultural Fund - Bence Solymar

£3.5k in Bank of Scotland account.

**Culture Fund** - £2k remains for school to spend. Some money still coming in, so money can be spent in a meaningful way, and continue to poverty proof activities and opportunities for all.

Online theatre groups - Imagine offering online theatre production for next term (possible use of Culture fund) feedback from staff on-going.

Bence wishes to stand down in August 2021. At this point he would like to start to hand over role. We should advertise for a new treasurer.

### 8. Broughton Growing & Cooking Project – Rachel Blythe

- Free potatoes have been delivered from 'Grow your own potatoes' organisation for chitting (hub p 4/5 class did this) Mr Horan and Ms Evans' p4 classes to plant the potatoes before 01 April 2021. Also liaising with other cluster Primary Schools (Abbeyhill and Leith Walk), who have taken up same opportunity. <https://www.growyourownpotatoes.org.uk/>
- Online gardening sessions at Saheliya are going well, Rachel has been involved.
- Caroline Lamont from Leith Chooses has given BPS and partners an extension to end of May 2021 to spend all the grant money, and Rachel is contacting all the partners to make sure the money is spent by then.
- May planting days (ideally 2 days) - hope to be able to plan for this, using both school playground and using the Powderhall bowling green planters, if they are available in May 2021. Maria and Rachel are meeting to discuss circa late April 2021.

### 9. Fundraising & Social Ideas – Rachel Blythe

- Started to circulate plans for an event for Friday 30 April 2021 - "Books & Story Tree" Event. This event will involve dressing up and donations via parent pay. Book swapping, storytelling, making of handmade books and book marks for an in-school display and to add to the primary 1 class libraries. Books also collected for swapping / donation to school class libraries.
- Aim to plan another event also in the summer term, to replace the Summer Fair. Part of this could be a Bee Count.
- Always keen to hear about suggestions for possible events.

**10. Forthcoming meeting /future agenda items for discussion**

- Rachel has been in contact with Drummond Community High School Head Teacher, Jodie Hannan. Jodie Hannan possibly to attend the BPS Parent Council meeting on 26<sup>th</sup> May 2021. Suggestion that Drummond Community High School children are invited back to talk about high school experience. With Drummond Head Teacher could also discuss Drummond's recently developed policies / initiatives and parallels with what BPS is doing (homework, attainment, maths). Could also discuss pathways after High School - ideas to get pupils (even at primary age) to think about their future.
- May 2021 could be Extraordinary General Meeting (EGM). EGM required to agree the constitution and new Chair post. Still need to check the constitution.
- **Action:** Rachel will check into arrangements for the May 2021 becoming an EGM, as soon as possible.

**11. Any Other Business**

- Refresh the Parent Council web pages on the BPS website – Rachel offered to liaise with David Borthwick to update the documents etc.
- **Action:** Rachel to take forward update of the Parent Council pages on the BPS website

**12. Dates of next meetings:**

26<sup>th</sup> May 2021. Last scheduled meeting in 2020/2021

This meeting will be held at 6:30-8:00 pm on MS Teams, contact [broughtonsparents@outlook.com](mailto:broughtonsparents@outlook.com) for a link.